



# City of Columbia Heights Welcome Packet





*Dear Resident,*

*We would like to welcome you to the City of Columbia Heights, MN.*

*Right across the border of NE Minneapolis, Columbia Heights is the gateway to the North Metro. The City offers several shopping and recreational opportunities, with 16 parks, three lakes, a softball complex, miles of walking paths, a thriving Central Ave business district, with a brand new City Hall opening in 2023, and proximity to downtown Minneapolis and St. Paul. Easy access to the Interstate Highway system means you can get most places in the Metro Area from here within 25 minutes. We have a state-of-the-art library, an internationally award-winning police force, great schools, and an active community.*

*With a population of 22,000, Columbia Heights is the southern-most city of Anoka County, bordering Hennepin County to the south and Ramsey County to the east. It combines big-city convenience with a small-town feel, with numerous service, civic, and religious organizations that provide ample opportunities for community involvement, volunteering, and connection. Our citizens are highly engaged and we encourage you to get involved, too!*

*In 2021, the City celebrated its 100th anniversary. In 2016, Columbia Heights was one of 10 cities in the country recognized by the National Civic League as an All-America City.*

*Within this packet you'll find useful contact numbers and emails, new-resident tips, and other information about Columbia Heights.*

*If you have any questions, or need additional information, please call City Hall at (763) 706-3600, or visit us online at [www.columbiaheightsmn.gov](http://www.columbiaheightsmn.gov). We hope this information packet gives you a good place to start.*

*Welcome to the Heights!*

*Sincerely,*

*Columbia Heights staff, City Council members, and mayor*

Columbia Heights Minnesota Welcome Packet



## Stay Informed

### Newsletter

The City mails a newsletter and recreation brochure to all residents seasonally. Be sure to review the newsletter for valuable information about City events and services.

### E-Newsletter

Want more frequent updates? You can sign up for our e-newsletter delivered to your inbox monthly. The e-newsletter contains news, upcoming events, reminders, employment opportunities, and much more! To subscribe, please visit [www.columbiaheightsmn.gov/eneews](http://www.columbiaheightsmn.gov/eneews).

### Website

The City website is updated regularly at [www.columbiaheightsmn.gov](http://www.columbiaheightsmn.gov). Find homeowner and renters information for new residents at [www.columbiaheightsmn.gov/residents](http://www.columbiaheightsmn.gov/residents). If you want to learn more about starting a business in Columbia Heights, visit [www.columbiaheightsmn.gov/business](http://www.columbiaheightsmn.gov/business).

### Cable Channel 16

City Council meetings are aired live and replayed on local channel 16 at 7 am and 7 pm, weekdays, and 7 am, noon, 5 pm, and 10 pm, Saturday and Sunday. They are available to stream anytime at [www.columbiaheightsmn.gov/streaming](http://www.columbiaheightsmn.gov/streaming).

### CodeRED Alerts

For more urgent matters, the City will periodically send timely alerts to phones and email addresses of residents who register for CodeRED. Find out more at [www.columbiaheightsmn.gov/alerts](http://www.columbiaheightsmn.gov/alerts).



### Facebook

**City:** @columbiaheightsmn

**Fire:** @columbiaheightsfire

**Library:** @chplibrary

**Police:** @chpolice

**Recreation:** @chrecreation

### Instagram

@columbiaheightsmn

### Twitter

@heightsmn

### NextDoor

@heightsmn





## City Government

The City of Columbia Heights is governed by a five-member council, consisting of a mayor and four council members elected at large on a nonpartisan basis. The mayor serves a two-year term, with councilmembers serving staggered, four-year terms. Elections are held in even-numbered years.

Columbia Heights is a charter city. The City Charter determines the procedures of city government in accordance with state statutes and the Minnesota State Constitution using guidelines that can only be changed or approved with a unanimous vote by the City Council or majority vote through a citywide referendum. Under this charter, the City has adopted the council-manager form of government. The City Council appoints the City Manager, who is the chief administrative officer for the City and holds executive decision-making power for all departments except for police. The Charter gives the mayor authority over the police department.

For general questions about the City Council, Mayor, City Council meetings, or City elections, please contact City Clerk Sara Ion at 763-706-3611.

City Council meetings take place at 6 pm - City Hall Council Chambers, 590 40th Avenue NE, Columbia Heights, MN 55421 on the second and fourth Monday of every month. These meetings are open to the public and broadcast live on Government Access Cable Channel 16 in Columbia Heights and on our website at [www.columbiaheightsmn.gov/streaming](http://www.columbiaheightsmn.gov/streaming). They may be viewed anytime online.



*Columbia Heights City Council (left to right): Kt Jacobs, Connie Buesgens, Amáda Márquez Simula (mayor), Rachel James, and Justice Spriggs.*



## City Events

The City of Columbia Heights hosts free events for the whole family throughout the year. We have community picnics, art fairs, concerts in the park, movies in the park, winter festivals and more. Find out about City events at [www.columbiaheightsmn.gov/events](http://www.columbiaheightsmn.gov/events).

### Annual City Events

SnowBLAST - February

City Services Expo - March

Pets in the Park - June

Citywide Garage Sales - June

Community Art & Info Fair - June

Music in the Park - June, July & August

CHPD Eat & Greet - July

Movie in the Park - August & September

National Night Out - August

Fire Department Open House - October

Truck or Treat - October

Santa's City Tour - December

Holiday Train - December





## Public Safety



The Columbia Heights Police and Fire Departments operate out of the Public Safety Building at 825 41st Ave NE, Columbia Heights. The building is open Mon-Fri, 8 am to 4:30 pm. A telephone is located inside the entry doors that can be used after hours to request assistance.

### **COLUMBIA HEIGHTS FIRE:**

The City of Columbia Heights is served by a fire chief, assistant fire chief, eight full-time professional firefighters, up to 30 paid-on-call firefighters, one full-time administrative assistant, and one part-time administrative assistant.

The CHFD provides:

- Fire suppression
- Emergency medical services
- Fire code inspections
- Fire prevention and education
- Hazardous materials response
- Property inspections
- Rental property licensing

Want to join the team? Find out more about becoming a paid on-call firefighter at [www.chfire.com](http://www.chfire.com), or call 763-706-8100.

### **COLUMBIA HEIGHTS POLICE:**

The Columbia Heights Police Department is dedicated to its mission of maintaining active partnerships with the community to protect life and property, creatively solve problems, and enhance the quality of life in the communities it serves. The CHPD employs just under 30 officers.

The CHPD was an early adopter of community policing. In 2018, the department received the International Association of Chiefs of Police Leadership in Community Policing Award. In 2022, the department earned a first-place award in community engagement from the Minnesota Association of Government Communicators for its production of the educational podcast Roll Call. Currently, the department is participating in a two-year pilot program to deploy embedded social workers on calls with officers to better manage situations involving mental health crisis.

**Emergency 911 • Police Non-Emergency 763-706-8100 • Fire Non-Emergency 763-706-8150**

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# Public Library

The Columbia Heights Public Library (3939 Central Ave NE) has been serving the community since 1928. The library has a wide-range of programming and services for the entire family. For more information, visit [www.columbiaheightsmn.gov/library](http://www.columbiaheightsmn.gov/library) or call 763-706-3690. Follow the Columbia Heights Public Library on Facebook @chplibrary.

## Library Hours

Mon-Thu, 10 am to 7 pm  
Fri, 10 am to 4 pm  
Sat, 10 am to 3 pm  
Sun, closed

### Online Resources

Your library card gives you access to online resources for: auto repair, academic research, language learning, practice testing, live online tutoring, and more...

Most are accessible from anywhere; some are only available at the library

### Borrow Materials

Books,  
Music CDs,  
DVDs,  
Magazines,  
Books-on-CD,  
Board Games,  
Video Games,  
Book Club Kits,  
Discovery Kits,  
State Park Passes,  
Cake Pans, and more...

**No late fees!**

### Services

Free public computers  
Microsoft office & Internet access

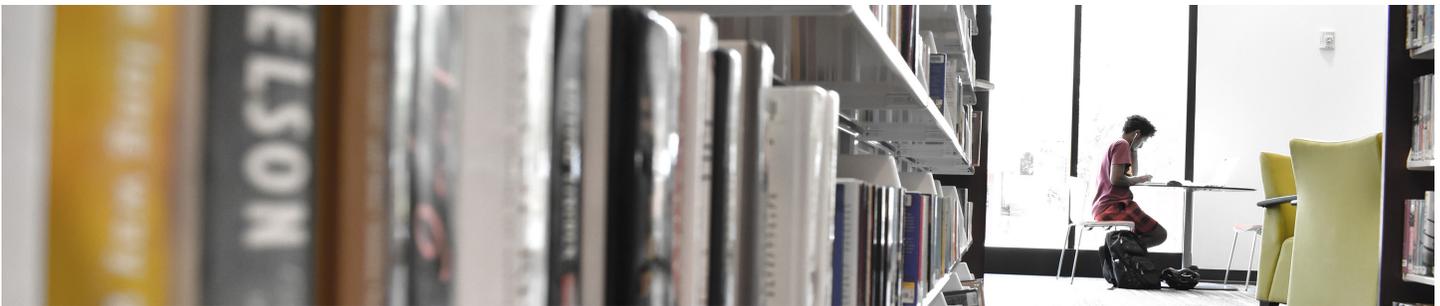
Printing & Copying

Free scanning

Free Wi-Fi

Free events, classes, and programs

Home delivery service



## Get Your Library Card

To get a library card, you can fill out a form online at [www.columbiaheightsmn.gov/library](http://www.columbiaheightsmn.gov/library)

Or register for a library card in person at the library, 3939 Central Ave NE.



## Residential Resources - Homeowners

Information and resources for homeowners may be found at [www.columbiaheightsmn.gov/residential](http://www.columbiaheightsmn.gov/residential)

### REFUSE AND RECYCLING

New homeowners must sign up for refuse service at [www.columbiaheightsmn.gov/refuse](http://www.columbiaheightsmn.gov/refuse) or by visiting City Hall, 590 40th Ave NE, Mon-Fri, 8 am-4:30 pm.

Walters and Haul Star collection are the service providers for Columbia Heights as of Jan 1, 2023. Trash and recycling schedules have changed. To get your new schedule, call 763-780-8464 or visit [www.waltersrecycling.com/columbia-heights](http://www.waltersrecycling.com/columbia-heights). Rates can be found at [www.columbiaheightsmn.gov/refuserates](http://www.columbiaheightsmn.gov/refuserates)

### PERMITS

An owner or authorized agent who plans to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure; erect, install, enlarge, alter, repair, remove, convert, or replace any gas, mechanical, electrical, plumbing system, or other equipment, the installation of which is regulated by the code; or cause any such work to be done, must first submit an application to the building official and obtain the required permit. Please call (763) 706-3678 if you have questions about whether or not a permit is required for your project. Visit [www.columbiaheightsmn.gov/permits](http://www.columbiaheightsmn.gov/permits) to find applications or visit City Hall at 590 40th Ave NE. Electrical permits are obtained from the State Board of Electricity website at [www.electricity.state.mn.us](http://www.electricity.state.mn.us) or by calling 651-284-5064.

### UTILITY BILLING

New property owners should visit [www.columbiaheightsmn.gov/billing](http://www.columbiaheightsmn.gov/billing) or email [ub@columbiaheightsmn.gov](mailto:ub@columbiaheightsmn.gov) to set up a utility billing account. Forms are also available at City Hall for those without Internet access. Columbia Heights bills quarterly for utility charges which includes water, storm sewer, garbage, recycling, and yard waste. A minimum charge provides water and sewer service. Water meters are read every three months and bills are mailed on the 10th of the month.

### YOU CAN PAY UTILITY BILLS ONLINE



[www.columbiaheightsmn.gov/billing](http://www.columbiaheightsmn.gov/billing)



VISA

DISCOVER



PayPal

PayPal CREDIT

venmo

Apple Pay

Google Pay

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## Residential Resources - Renters

Information and resources for both tenants and landlords may be found at [www.columbiaheightsmn.gov/rent](http://www.columbiaheightsmn.gov/rent)

### WHO IS A TENANT? WHAT ARE THEIR RIGHTS?

A tenant is a person or entity who temporarily occupies or possesses real estate that belongs to a landlord. According to State Law, caretakers and other individuals who exchange their services (instead of money) for rent are legally considered tenants. As such, these individuals are entitled to all rights and remedies provided to tenants by law. Tenants in federal housing and other forms of subsidized housing have additional rights under federal law. According to Minnesota law, when the owner of a house or apartment agrees to give to someone else—for money or labor—the temporary use of that place, the two have entered into a legally binding rental contract. It doesn't matter if the agreement is oral or in writing. It is an agreement to rent, and that means some of its most important terms are automatically defined by law.

### TENANT AND LANDLORD RESPONSIBILITIES

Tenants and landlords should understand their rights and responsibilities and keep an open line of communication. They are encouraged to read Landlords and Tenants: Rights and Responsibilities, a free handbook from the Minnesota Attorney General's Office. It spells out state statute requirements and expectations for renters and rental property owners. Minnesota Statutes § 504B.181, subd. 2(b) requires landlords to notify residential tenants that this handbook is available to them. It is the landlord's responsibility to ensure safe, sanitary conditions for the rental property by keeping the property up to code. This does not mean the tenants are free of obligation. Renters are expected to behave lawfully in a way that complies with community standards, respect the property and pay for any damages caused to the property beyond normal wear and tear, avoid making structural alterations to the property without the landlord's permission, pay rent on time, and notify landlords three days in advance before vacating the property between Nov 15 and April 15.

### RENTAL MAINTENANCE

Minnesota law requires landlords to keep units in reasonable repair. This requirement cannot be waived. However, the landlord and the tenant can agree the tenant will do certain specific repairs or maintenance if the agreement is in writing and easy to notice, and the tenant receives something adequate in return (for example, a rent reduction or payment from the landlord for the work).

### RENTAL INSPECTIONS AND LICENSES

The Columbia Heights Fire Department enforces the City of Columbia Height's Property Maintenance Code and licenses rental property under the code. This code was adopted in 1989 to provide minimum maintenance standards of existing properties in the City. Potential landlords should review the City's licensing requirements. A property cannot be occupied until a license application is approved by the City Council and the license is issued. **If you have further questions about this or any other rental inspection details, please call Assistant Fire Chief Dan O'Brien at 763-706-8154 or email [dobrien@columbiaheightsmn.gov](mailto:dobrien@columbiaheightsmn.gov).**



## Residential Resources - Lawns

Find information and resources for lawn and gardens at [www.columbiaheightsmn.gov/lawns](http://www.columbiaheightsmn.gov/lawns)

### No Mow May Helps Preserve Hibernating Pollinator Habitats

Keeping lawns undisturbed until June helps ensure vital pollinators have time to thaw out and reemerge for summer after the first bloom.

In the spring of 2022, the City Council voted to pass a resolution allowing residents to keep from mowing their lawns until June. The resolution applies to all years moving forward. The No Mow May initiative is part of an ongoing international effort to preserve pollinator habitats. Maintenance Code regulates the length of grass in yards but inspectors will not enforce the rules until June. The City will have yard signs for sale for \$15 at City Hall for those who participate (image on right), but the sign is not necessary. To order a sign or get more info, visit [www.columbiaheightsmn.gov/pollinators](http://www.columbiaheightsmn.gov/pollinators).



### City Renews Mayors' Monarch Pledge in 2023

Mayors and other heads of local and tribal government take action annually to help save the monarch butterfly, whose population is nearly wiped out. The National Wildlife Federation's Mayors' Monarch Pledge encourages communities to create habitat for the monarch butterfly and pollinators and educate residents about how they can make a difference. Columbia Heights committed to the pledge for the third time in 2023. Volunteers are wanted. Email [monarch@columbiaheightsmn.gov](mailto:monarch@columbiaheightsmn.gov).



### Emerald Ash Borer Alert! Take Action ASAP

The emerald ash borer problem in Columbia Heights is now critical and not going away. Ash trees are dying in all areas of the City and decisions need to be made ASAP. Property owners are responsible for the management of trees on their property and should be aware that all untreated ash trees will die, if they haven't already, and need to be removed. But a bulk discount on EAB treatment for residents is still available through Rainbow Treecare (call 952-922-3810 or visit



[www.rainbowtreecare.com](http://www.rainbowtreecare.com)). Treatment is highly effective and less expensive than removal, but it must begin before too much damage occurs in order to be effective. This is no longer an option for most ash trees. For tree removal, the City recommends seeking multiple bids from at least three licensed professionals. Find a list of local licensed contractors at [www.columbiaheightsmn.gov/trees](http://www.columbiaheightsmn.gov/trees). No City funding is available for removals. As the situation worsens, the City may order removal of dead or diseased trees on private property in the interest of public safety.

Ash trees on your property? Visit [www.columbiaheightsmn.gov/EAB](http://www.columbiaheightsmn.gov/EAB). For specific questions or for free consultation, call the City Forester at 763-706-3722 or email [lgenter@columbiaheightsmn.gov](mailto:lgenter@columbiaheightsmn.gov)



## Additional Reminders for Residents

### HYDRANT FLUSHING

Fire hydrant flushing takes place in April and early May. Hydrants will be flushed from 7 am to 3 pm. It's necessary to flush all City hydrants to ensure they're in good working condition and to clear sediment. As a result of the flushing you may notice some temporary discoloration of the water. Flush your residential system by running cold water for 10 to 20 minutes. Avoid washing clothes while hydrants are being flushed in your area, as discolored water may stain. Some localized flushing may be necessary throughout the year.

### WATER OR SEWER CONCERNS?

Call Public Works before calling a contractor:

- Weekdays: 7 am-3:30 pm (763) 706-3700
- After-hours: (763) 427-1212 or 911

Property owners are responsible for the water service and sewer service from the house or structure to the main in the street, including the connection to the City main.

### PREVENT SEWER BACKUPS

Over time, homeowners may experience problems such as collapsed pipes or tree roots growing into service lines that can cause stoppages with their sewer service lines. Also, pouring oils, fats, and grease down your drains can contribute to clogging. If your sewer or drains back up, it may be time for professional service. Before hiring a contractor, call Public Works at 763-706-3700. They will check the City's mainline condition in the street for a possible blockage. This service is free.

### ARM TRUCK COLLECTION AND REFUSE PADS

Haulers use trucks with mechanical arms to collect trash and recycling. Place your cart out where the arm can reach it (though not in the street). Allow space between carts. Refuse pads are a convenient way to accomplish this. Contact [publicworks@columbiaheightsmn.gov](mailto:publicworks@columbiaheightsmn.gov) for specs and pricing on pad installations.

### CURFEW

Columbia Heights City Ordinance sets curfew limits for youth 17 and younger. Curfew for children 15 and under is 10 pm on weekdays and 11 pm Friday and Saturday. Curfew for 16- and 17-year-olds is 11 pm on weekdays and midnight Friday and Saturday. All curfews are enforced through 5 am.

### SAVE HEATING COSTS WITH HOME ENERGY SQUAD



Make sure your home is as energy efficient as possible with a Home Energy Squad (HES) visit. An Energy Auditor will inspect your house and create a customized report with recommendations. They will also provide instant energy savings by installing free materials like LED lights, weather stripping, and high efficiency water fixtures. Plus, Columbia Heights residents get a discounted rate for HES visits. Visit [www.columbiaheightsmn.gov/homeenergy](http://www.columbiaheightsmn.gov/homeenergy) for more info. Call 651-328-6220 to book a visit.



## For Businesses

Find information and resources for businesses and business owners at [www.columbiaheightsmn.gov/business](http://www.columbiaheightsmn.gov/business).

### **COMMUNITY DEVELOPMENT**

The City's Community Development Department is responsible for the long-range planning of City development and zoning, enforcement of land-use control ordinances and Building Code, administration of permits and licenses, coordination of economic development activities, and assemblage of the Comprehensive Plan. Contact CD staff by calling 763-706-3670 or visiting 590 40th Ave. NE, Columbia Heights.

### **BUSINESS LICENSURES**

The City of Columbia Heights requires certain individuals and business establishments to apply for licensure. Examples include, but are not limited to: delis, bakeries, salons, barber shops, butcher shops, entertainment venues, liquor stores, grocery stores, gas stations, food trucks, and restaurants. Licensure may be required by Anoka County and/or the State of Minnesota in addition to or in lieu of a City license. Please verify with both organizations respectively if additional licensure is required. Call 763-706-3670 for questions about City licensure. Call 763-324-4000 for Anoka County licensures. Licenses may take up to five weeks to process.

### **OPEN TO BUSINESS**

Anoka County partners with Metropolitan Consortium of Community Developers (MCCD) to offer the Open to Business technical assistance program. This program provides free and confidential one-on-one assistance customized to meet the specific needs of each entrepreneur in the creation, growth, and success of their business. Call 612-789-7337 or email [info@mccdmn.org](mailto:info@mccdmn.org) to be connected to an advisor.

### **FACADE IMPROVEMENT AND FIRE SUPPRESSION GRANT PROGRAMS**

Funded by the Economic Development Authority in collaboration with the Police and Community Development departments, the Facade Improvement program encourages businesses and commercial property owners within the City's central business district to revitalize, rehabilitate, and restore exterior storefronts. The program reimburses property owners for eligible improvements up to 50 percent of the total project cost for a maximum reimbursement of \$5,000. Applicants must be an owner of a commercial property, a commercial tenant with approval from the property owner(s), or a 501(c)(3) organization in the City of Columbia Heights, located along 37th Ave NE, 37th Place NE, 40th Ave NE, University Ave NE, or Central Ave NE. To apply, visit [www.columbiaheightsmn.gov/facade](http://www.columbiaheightsmn.gov/facade) or visit City Hall at 590 40th Ave NE, Columbia Heights.

### **FIRE SUPPRESSION GRANT**

Many older commercial structures throughout the City lack basic fire suppression systems or infrastructure for said systems, but mandatory improvements are costly, making it difficult for small businesses to enter and use many of the City's commercial spaces. The Fire Suppression Grant program, seeks to assist businesses and property owners in partially alleviating these costs. The grant reimburses businesses or commercial property owners for eligible improvements up to fifty percent of the total project cost, for a maximum reimbursement of \$30,000. Applications can be found at [www.columbiaheightsmn.gov/suppression](http://www.columbiaheightsmn.gov/suppression).



## Boards and Commissions

Citizen involvement is vital to the progress of the City and quality and responsiveness of public decision-making. Serving on a board or commission is a great way to become actively involved in city government and influence the policies, actions and progress of our community.

Members of boards and commissions are volunteer residents appointed by the City Council, except for Charter Commission members, who are appointed by the chief judge of the 10th Judicial District. Expiring Board and Commission terms are reviewed annually in the spring. If you are interested in serving on a board or commission please complete an application, and return it to the City Clerk.

For more information regarding boards and commissions within the City of Columbia Heights, please visit [www.columbiaheightsmn.gov/boardsandcommissions](http://www.columbiaheightsmn.gov/boardsandcommissions).

**Charter Commission**

**Economic Development Authority**

**Housing & Redevelopment Authority**

**Library Board**

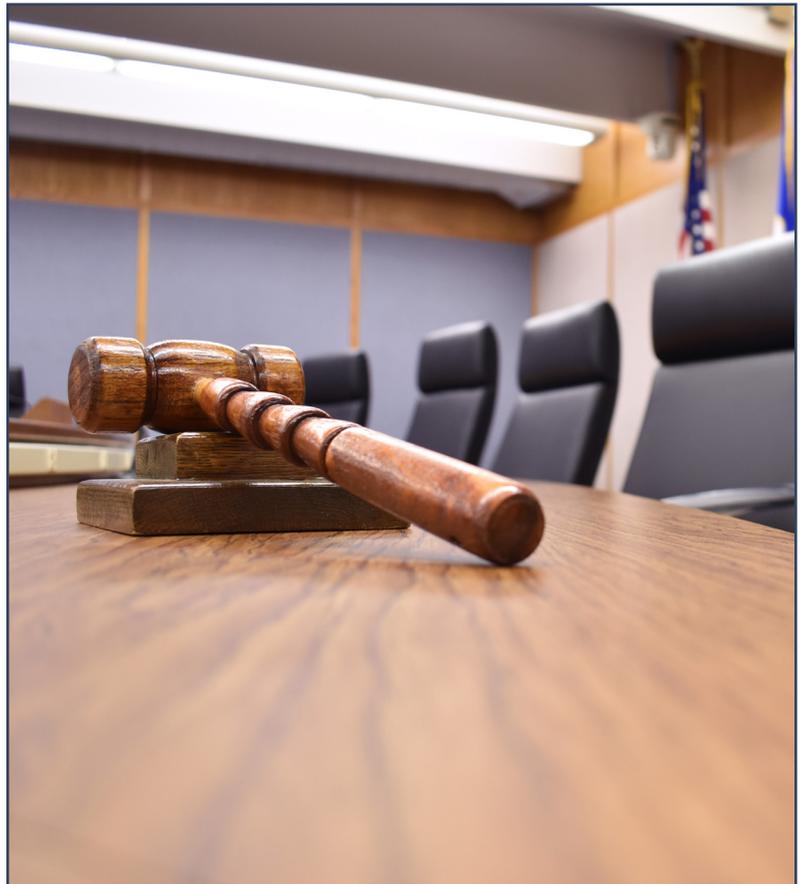
**Park & Recreation Commission**

**Planning Commission**

**Sustainability Commission**

**Youth Commission**

[www.columbiaheightsmn.gov/youth](http://www.columbiaheightsmn.gov/youth)





# Parks & Recreation

The Columbia Heights Recreation Department provides recreational and service opportunities for people of all ages and backgrounds. It offers vast, year-round, comprehensive programs that strive to meet the needs of the whole community. Programs include youth athletics, traveling athletics, youth enrichment classes, adult athletics, senior citizen activities, and special events. Rentals are available for the John P. Murzyn Hall ceremony space, community garden plots, neighborhood event wagon, and park shelters. The department also manages the Hylander Gym and Fitness Center. **Visit [columbiaheightsmn.recdesk.com](http://columbiaheightsmn.recdesk.com) for more info.**

The City manages 15 parks in Columbia Heights (see below). Additionally, the Anoka County Parks System manages Kordiak County Park, 1845 49th Ave NE, and the Three Rivers Park District manages Silverwood Park at the border of St. Anthony and Columbia Heights at 2500 County Road E.

CITY PARK ADDRESSES & AMENITIES	Baseball/Softball Fields	Basketball Courts	Indoor Bathroom Rentals	T= Tennis V= Volleyball B= Bocce Ball P= Pickleball	Portable Outhouse	Grills	Hockey & Skating Rinks	Open Field Space	Paved Trails	Picnic Tables	Picnic Shelter with Outlets	Playground	Sledding Hill	Splash Pad	Swimming Beach	Wading Pool	Nature Area/Native Grasses
<b>Bruce Nawrocki Park</b> 1271 Circle Terrace Blvd		•	•							•	•	•					
<b>Edgemoor</b> 3950 Edgemoor Place											•						
<b>Gauvitte</b> 4333 2nd Street	•	•			•	•			•		•	•					
<b>Hilltop</b> 4657 Heights Drive						•			•		•						
<b>Huset East</b> 3965 Jefferson Street	•	•	•	V		•			•	•	•						
<b>Huset West</b> 3965 Jefferson Street	•			B	•	•		•	•	•	•		•				•
<b>Keys</b> 1345 45 1/2 Avenue	•				•			•			•	•					
<b>LaBelle</b> 1150 42nd Avenue					•			•	•	•	•						•
<b>Lomianki</b> 80 39th Avenue								•		•	•						
<b>McKenna</b> 4757 7th Street	•		•		•	•		•		•	•				•		•
<b>Ostrander</b> 1500 40th Avenue					•	•		•		•	•						
<b>Prestemon</b> 3900 McKinley Street	•	•		P	•			•	•	•	•						•
<b>Ramsdell</b> 4956 Johnson Street	•		•		•	•		•	•	•	•				•		•
<b>Silver Lake Park</b> 4305 Stinson Blvd				V	•	•		•	•	•	•			•			•
<b>Sullivan Lake</b> 721 51st Ave			•	T	•	•		•	•	•	•						•



## Murzyn Hall

The John P. Murzyn Hall community building is owned and operated by the City of Columbia Heights through its Recreation Department. Murzyn Hall is an ideal location to hold wedding receptions, banquets, anniversary parties, meetings, and small group events. On the grounds of Huset Park, it offers ample free parking, and easy accessibility just 10 minutes from downtown Minneapolis.

Please call (763) 706-3734 if you are interested or email us at [MurzynHall@columbiaheightsmn.gov](mailto:MurzynHall@columbiaheightsmn.gov). Our staff will provide you with additional information, a tour, and answer any questions.

The hall can accommodate up to 300 people. Residents of Columbia Heights receive a 25% resident discount off of the rental fee.

Murzyn Hall also houses the City's Recreation Department and Senior Center. It's located at 530 Mill St NE, Columbia Heights, overlooking Huset Park.



## Hylander City Gym & Fitness Center

The Hylander Fitness Center, located at 1400 49th Ave, Door #42, Columbia Heights, has treadmills, elliptical machines, various weight machines and dumbbells.

Drop in during the following dates and times:

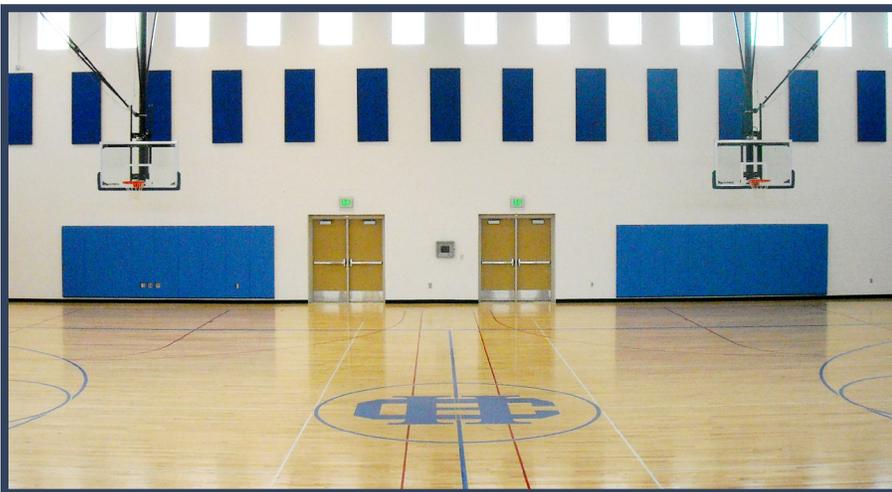
*Mondays, Mar 20-May 22, 6-8 pm*

*Saturdays, Mar 4-April 22, 9:30 am-12 pm*

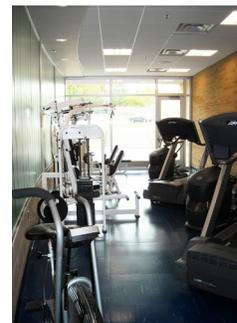
\$2 drop-in fee per person. Please bring exact change, if possible.

Open Gym at the Hylander Center has not resumed since Covid-19 shutdowns, but keep an eye on the City's website at [www.columbiaheightsmn.gov/recreation](http://www.columbiaheightsmn.gov/recreation) for updates, or call 763-706-3730, or 763-528-4495.

The Hylander Center is run by the City of Columbia Heights. It was built in 2009 in partnership with the Columbia Heights School District.



**Hylander Center  
Fitness Center**





## Additional Info for Recycling and Refuse

New homeowners must sign up for refuse service at [www.columbiaheightsmn.gov/refuse](http://www.columbiaheightsmn.gov/refuse) or by visiting City Hall, 590 40th Ave. NE, Mon-Fri, 8 am-4:30 pm. Walters and Haul Star collection are the service providers for Columbia Heights. To get your schedule trash and recycling schedule, call 763-780-8464 or visit [www.waltersrecycling.com/columbia-heights](http://www.waltersrecycling.com/columbia-heights). Find rates at [www.columbiaheightsmn.gov/refuserates](http://www.columbiaheightsmn.gov/refuserates).

### TRASH COLLECTION

Three container sizes offered to residents:

- 30 Gallon Limited service with Christmas tree and (1) appliance per year
- 64 Gallon Limited service with Christmas tree and (1) appliance per year
- 96 Gallon Full service with extra bags, Christmas tree, (1) appliance per year

All trash collections are weekly. Recycling collections are every other week, compost collection is every week in the summertime and every other week in the winter, and yard-waste collection is seasonal.

### RECYCLING

Recycling services are automatically included with trash service. Recycling should be placed in the same location as refuse for collection. Recycling is collected every other week on the same day as refuse. Please do not dispose of your recyclables in a plastic bag. Plastic bags and other film plastics clog the recycling system and break the machines. Plastic bags and film plastic can be recycled, but they must be brought into the Recycling Center separate from all other recycling. Same applies for white, hard Styrofoam. Film plastic and Styrofoam should never go into your recycling cart.

### ORGANICS AND YARD WASTE

Yard waste consisting of leaves, grass clippings, acorns, garden waste, pine cones, needles, soft-bodied green plants, weeds, and other non-woody yard waste can be mixed together for collection. Yard Waste collection begins in April after the snow cover melts and ends in late November. Woody tree waste can be brought to the Anoka County site for a fee. Use paper bags. Personal containers will not be emptied by the hauler. Be sure to bundle the brush, or order a City compost cart. Find more about yard waste service at [www.columbiaheightsmn.gov/yardwaste](http://www.columbiaheightsmn.gov/yardwaste). Compost carts can be ordered using the refuse support form at [www.columbiaheightsmn.gov/refusesupport](http://www.columbiaheightsmn.gov/refusesupport). You can compost delivery style pizza boxes, paper egg cartons, paper towels and any other wet or food-soiled paper, organic food products (not including grease, oil, or gum), BPI certified compostable utensils, house plants and flowers, tea bags (remove staple), and non-treated wood items such as chopsticks, popsicle sticks, and tooth picks.

### Walter's Recycling & Refuse/Haulstar Sanitation

Trash and Recycling Service: 1-763-780-8464; Email [service@waltersrecycling.com](mailto:service@waltersrecycling.com)

### City Refuse/Recycling Info

Visit [www.columbiaheightsmn.gov/refuseandrecycling](http://www.columbiaheightsmn.gov/refuseandrecycling) or call 763-706-3727  
Online request form: [www.columbiaheightsmn.gov/refusesupport](http://www.columbiaheightsmn.gov/refusesupport)  
Refuse service levels and rates at [www.columbiaheightsmn.gov/refuserates](http://www.columbiaheightsmn.gov/refuserates)

### Anoka County Recycling & Resource Solutions

Call (763) 324-3400 or visit [www.anokacountymn.gov/recycle](http://www.anokacountymn.gov/recycle)

### Columbia Heights Recycling Center

3801 Madison Street NE, Columbia Heights  
Open Saturdays, 9 am to 1 pm. Closed some holidays  
[www.columbiaheightsmn.gov/recyclingcenter](http://www.columbiaheightsmn.gov/recyclingcenter)



## Streets and Parking

### **STREET DEPARTMENT**

The Street Department maintains 70 miles of city streets. This department also trims the trees over street right-of-ways and ensures catch basins are cleared of snow and free of debris.

### **WINTER PARKING RESTRICTIONS**

To ensure that plows can effectively clear all streets of snow, no vehicle may be parked on the street after a snowfall of more than three inches (until snow is cleared), or any day between 2 am and 6 am, November through March, without a parking permit. Permits are void when 3.5 inches of snow has fallen on the roadway. Parking is allowed only after the snow has been cleared from curb-to-curb.

Permits to park overnight between Nov 1 and March 31 are issued under certain conditions. The permit form is available at the Police Department, 825 41st Ave NE, or you can find it online. Residents in need of a temporary parking permit should come to the police department during normal business hours. Please call 763-706-8100 for more information.

### **STREET SWEEPING**

The City conducts two rounds of citywide street sweeping in the spring, and two rounds in the fall. Please don't rake leaves into the street. They clog the machines, block drains, and pollute waterways.

### **REPORT A POTHOLE**

To report a pothole or other concern, fill out our Report a Concern form at [www.columbiaheightsmn.gov/concern](http://www.columbiaheightsmn.gov/concern), or call 763-706-3700.





# Elections and Voting

## MUNICIPAL ELECTIONS

Elections for local office occur on even-numbered years in Columbia Heights. The mayor is up for reelection every two years, while the four councilmembers serve staggered four-year terms. The next citywide election for councilmembers and mayor will be November 2024. As election season approaches, visit [www.columbiaheightsmn.gov/elections](http://www.columbiaheightsmn.gov/elections) for important information on election dates, candidates and voting locations.

## VOTER REGISTRATION

Register to vote at [www.columbiaheightsmn.gov/elections](http://www.columbiaheightsmn.gov/elections). You may register and vote in Minnesota if you:

- Will be at least 18 years old on Election Day
- Are a citizen of the United States
- Will have resided in Minnesota for 20 days immediately preceding election day
- Maintain residence at the address given on the registration form
- Are not under court-ordered guardianship in which the court order revokes your right to vote
- Have not been found by a court to be legally incompetent to vote
- Have the right to vote because, if I have been convicted of a felony, felony sentence has expired (been completed) or has been discharged from sentence

## SERVE AS AN ELECTION JUDGE

Election judges are paid \$12 per hour. Election judges serve as the officials in the polling places on Election Day. Contact the City Clerk at [sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov) if you're interested or want to learn more.





## Volunteer Opportunities and Organizations in Columbia Heights

There are numerous ways you and your family get involved in Columbia Heights, whether it's with the City directly, a civic organization, or a place of worship, you can make a big impact in our small town.

Columbia Heights has several City events that need volunteer support. Service and civic organizations also provide opportunities for community involvement and volunteering. Visit our website at [www.columbiaheightsmn.gov/volunteer](http://www.columbiaheightsmn.gov/volunteer) for a sample of those organizations and their contact info to help get you started.

If you have an organization that you want to be listed on our site, please contact Ben Sandell at [bsandell@columbiaheightsmn.gov](mailto:bsandell@columbiaheightsmn.gov) or [volunteer@columbiaheightsmn.gov](mailto:volunteer@columbiaheightsmn.gov), or call 763-706-3615.

### **Local Organizations in Need of Volunteers**

The following are some of the local organizations and groups that need volunteer help: Athletic Boosters, Beautification Committee, Big Brothers Big Sisters, Friends of the Library, HeightsNEXT, CH Lions, Kiwanis, Key Club, Rotary, CH Library, CH Recreation, Multicultural Advisory Committee, Neighborhood Watch, and SACA Food Shelf. More details at [www.columbiaheightsmn.gov/volunteer](http://www.columbiaheightsmn.gov/volunteer).



# — TOP VALU — LIQUOR

[www.columbiaheightsmn.gov/topvalu](http://www.columbiaheightsmn.gov/topvalu)

**Top Valu #1:**  
4950 Central Ave  
763-707-3819

**Top Valu #2:**  
2105 37th Ave NE  
763-706-3813

**Top Valu #3:**  
5225 University Ave NE  
763-706-3790

**Store Hours for All Locations**

Mon-Sat, 10 am to 10 pm

Sunday, 11 am to 6 pm



## City-Owned Since 1934

Top Valu Liquor has been municipally owned since 1934, and it continues to generate revenue for the City that keeps property taxes down by helping pay for City services such as community policing programs and street reconstruction and maintenance.





## Citizen and Business of the Year



*Previous winners, left to right: Tanya Moore, Veronica Johnson, Linda Fowler, Patricia Sowada, Drake Pham, and Catherine Miske*

### Submit Nominations for 2023 Outstanding Citizen

Do you know of someone making a positive impact in our community? Someone who's gone unrecognized for the great things they've done to make the City a better place? Every year, Columbia Heights seeks nominations for an Outstanding Citizen. If you have someone in mind, please visit [www.columbiaheightsmn.gov/outstanding](http://www.columbiaheightsmn.gov/outstanding) to print out a nomination form, or stop by City Hall to pick one up. Completed nomination forms can be

dropped off at City Hall, mailed back to Ben Sandell at 590 40th Ave NE, or emailed to [bsandell@columbiaheightsmn.gov](mailto:bsandell@columbiaheightsmn.gov). Nominations for 2023 are accepted until April 24.

Please call 763-706-3615 if you have specific questions. Last year's winner of the award was Veronica Johnson. For a full list of winners dating back to 1976, visit [www.columbiaheightsmn.gov/outstanding](http://www.columbiaheightsmn.gov/outstanding).

### Submit Nominations for 2023 Business of the Year

The City's new Business of the Year nomination program works similarly to the City's annual Outstanding Citizen of the Year Award. Anyone not on the Economic Development Authority Commission may nominate a business of their choice. The EDA will review all nominations and make the final selection in April. The winning business will be highlighted in the City newsletter, receive a plaque at a City Council meeting, and take part in the an-

nual Jamboree Parade. Selections will be based on multiple criteria such as community involvement, major accomplishments, and history with the City. Nomination forms may be found at [www.columbiaheightsmn.gov/business](http://www.columbiaheightsmn.gov/business). Completed nominations may be emailed to [mforney@columbiaheightsmn.gov](mailto:mforney@columbiaheightsmn.gov) or brought to the City Hall Community Development Department at 590 40th Ave NE. The nomination deadline is March 27.



## Other Useful Information

### COMMUNITY SURVEY RESULTS

The City of Columbia Heights hired the Morris Leatherman survey company to conduct a scientific survey of the City’s residents regarding public services, facilities, utilities, events, and other items important to the City and the community. The surveyors spoke with a random sample of 400 residents over three weeks in February 2022. View results at [www.columbiaheightsmn.gov/survey](http://www.columbiaheightsmn.gov/survey)

### ANNUAL REPORTS

Annually, each department at the City of Columbia Heights reports its activities and achievements from the previous year. Those reports are compiled into the City of Columbia Heights Annual Report. These reports include overviews, photos, detailed graphs, and much more! Find annual reports from 2013 through 2021 at [www.columbiaheightsmn.gov/reports](http://www.columbiaheightsmn.gov/reports)

### CENSUS DATA

Find Columbia Heights’ 2020 census data at [www.columbiaheightsmn.gov/survey](http://www.columbiaheightsmn.gov/survey)

### CITY CODE & CHARTER

The Columbia Heights City Code can be viewed at [www.columbiaheightsmn.gov/citycode](http://www.columbiaheightsmn.gov/citycode). The Columbia Heights City Charter can be viewed at [www.columbiaheightsmn.gov/charter](http://www.columbiaheightsmn.gov/charter).

### COMPREHENSIVE PLAN

The City’s Comprehensive Plan addresses goals for future land use, transportation, parks, economic development, housing and infrastructure. Read the plan at [www.columbiaheightsmn.gov/compplan](http://www.columbiaheightsmn.gov/compplan).

### IMPORTANT CITY CONTACTS

CITY OFFICES.....(763) 706-3600  
 Administration.....(763) 706-3610

Public Works..... (763) 706-3700  
 Garbage/Refuse Pick-up/  
 Recycling.....(763) 780-8464  
 Refuse Support.....(763) 706-3727

Utility Billing.....(763) 706-3640

Fire Dept. Admin & Info..... (763) 706-8150  
 Fire Chief.....(763) 706-8152

Police.....(763) 706-8100

Library.....(763) 706-3690

Community  
 Development.....(763) 706-3670  
 Bldg. Permits/  
 Licenses.....(763) 706-3678

24-Hour Info. Line-Murzyn Hall info., Weather  
 Cancellations, Directions.....(763) 706-3737  
 Murzyn Hall Rental.....(763) 706-3734

Mayor Márquez Simula.....(763) 706-3607  
 Councilmember Buesgens..... (763) 788-5072  
 Councilmember Jacobs.....(612) 810-0512  
 Councilmember James.....(763) 706-3618  
 Councilmember Spriggs.....(763) 706-3617

City Newsletter editor.....(763) 706-3615

Emergency.....911

**MORE INFO AT:**  
[www.columbiaheightsmn.gov](http://www.columbiaheightsmn.gov)



# City Board and Commission Application

Please **number** your choices according to preference:  
(leave blank any one on which you do not wish to serve)

<input type="checkbox"/> Economic Development Authority	<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Charter Commission*
<input type="checkbox"/> Park & Recreation Commission	<input type="checkbox"/> Traffic Commission	*Note: for the Charter Commission, please indicate if you are a qualified voter.
<input type="checkbox"/> Library Board		

<b>Name</b>	<b>Phone</b>
-------------	--------------

<b>Street Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
-----------------------	-------------	--------------	------------

<b>Email Address</b>	<b>Number of years/months resident of Columbia Heights</b>
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**Property you own in Columbia Heights, if any (other than Residence)**

**If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.**

**Employer**

<b>Work Phone</b>	<b>Position Title/Occupation</b>
-------------------	----------------------------------

**Educational Background:**

**Volunteer, Civic, Professional and Community Activities:**

**Professional Designations/Awards/Honors/Previous Government Service:**

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

What unique perspective and life experience do you bring to a board/commission and the City?

Please indicate what (if any) evenings you are not available for meetings

Mon  Tue  Wed  Thurs  Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

Yes  No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

**Important Information About Your Application- Data Privacy Notice**

Minnesota law requires that you be informed of the purpose and intended use of the information you are providing on this application. Per Minnesota Statute 13.601, subd. 3a, your name, address, occupation, education, training, civic affiliations, qualifications, experience, and veteran status are available to anyone who requests the information.

This information will be used to identify you as an applicant, enable us to contact you when additional information is required, send you notices, and assess your qualifications for appointment. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to accurately evaluate your application.

Should you be appointed to a City of Columbia Heights Board or Commission, your residential address and either a phone number or email address where you can be reached will also become public information (per Minnesota Statute 13.601, subd. 3b). The purpose is to list contact information for Board/Commission members on a public roster.

Please select which of the following you will allow listed on a public roster (you must select either email or phone number).

Email  Phone Number  Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature:

Date:

Return completed application to:

City of Columbia Heights

Attn: City Clerk

590 40<sup>th</sup> Ave NE

Columbia Heights, MN 55421

OR [sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)



# Do I Need a Permit?

City of  
Columbia Heights  
Community Development  
Department

To insure the safety of all residents of the City of Columbia Heights, the State Statutes regarding the Minnesota State Construction Code and Contractor Licensing is strictly enforced.

## **PERMITS ARE REQUIRED FOR:**

An owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure; erect, install, enlarge, alter, repair, remove, convert, or replace any gas, mechanical, electrical, plumbing system, or other equipment, the installation of which is regulated by the code; or cause any such work to be done, shall first make application to the building official and obtain the required permit.

Please call (763) 706-3678 if you have questions about whether or not a permit is required, or visit [www.columbiaheightsmn.gov/permits](http://www.columbiaheightsmn.gov/permits).

**Electrical permits are obtained from the State Board of Electricity website at [www.electricity.state.mn.us](http://www.electricity.state.mn.us) or by calling 651-284-5064.**

## **PERMITS NOT REQUIRED FOR:**

- Fences under six feet in height.
- One story detached accessory structures, provided the floor area does not exceed 200 square feet.
- Retaining walls that are not over four feet in height measured from the bottom of the footing to the top of the wall.
- Sidewalks and driveways.
- Decks and platforms not more than 30 inches above adjacent grade and not attached to a structure.
- Painting, papering, tiling, carpeting, cabinets, countertops, and similar finish work.
- Pre-fabricated swimming pools which do not exceed both 24 inches in depth and 5,000 gallons in capacity and are installed entirely above ground.
- Window awnings.
- Gutters.

**PLEASE NOTE: EVEN IF PERMITS ARE NOT REQUIRED, YOU STILL MUST ADHERE TO ANY CITY ORDINANCES, ZONING REGULATIONS, AND SETBACK REQUIREMENTS.**

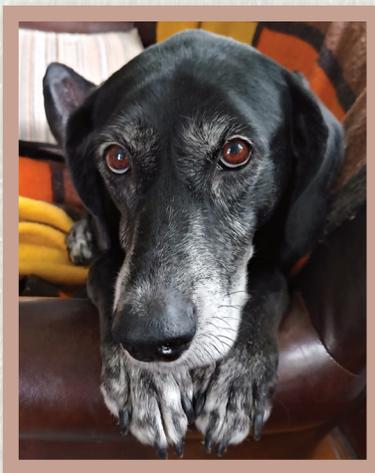
City of Columbia Heights Building Inspection Department  
590 40<sup>th</sup> Avenue NE.  
Columbia Heights, MN 55421  
(763) 706-3678

# Pet Care Reminders and Ordinance Requirements

Pet ownership is a rewarding experience, but if it's not taken seriously, it can create neighborly tensions and violate City Ordinance. The following are some reminders of the City's rules and expectations for pet ownership:

- **Pick-Up After Your Pets:** We know it's gross to pick up pet waste, but it's even grosser not to. In fact, it's a health risk to both pets and people, especially children. Pet waste is full of bacteria that can make humans and animals sick. This gets into water runoff untreated and pollutes nearby waterways. On top of that, it's also an eyesore and absolutely no fun to step in. **Picking up after your pets is the neighborly thing to do!**

- **Keep Pets On Leash:** City Code requires that pets remain on leash at all times while in parks and other public spaces, unless those spaces are designated off-leash. The nearest off-leash dog park is Columbia Park at 700 St. Anthony Parkway in Minneapolis. Information on purchasing a permit to use this park can be obtained by calling the Minneapolis Park Board at 612-230-6400 or by visiting their website at <https://www.minneapolismn.gov/resident-services/animals-pets/>



- **Maintain Proper ID:** Please make sure that up-to-date vaccination and owner information is available on your pet's collar. Columbia Heights does not require licensing for cats and dogs, but it still requires vaccination and ownership identification.
- **Be Mindful of Pet Number Caps:** No household or dwelling unit may have more than three dogs or more than three cats, or a combination of more than five animals exceeding six months of age in the family dwelling unit or on the family premises.

- **Nuisance Prevention:** Owners or custodians of any animal in the City must prevent the animal from being a public nuisance, including habitual or frequent barking or crying to the annoyance of others. The animals must not be allowed to threaten or harass any person not on the property of the owner or custodian of the animal. The animals must not be allowed to defile or destroy any public or private property not belonging to the owner or custodian of the animal. The animals must not be allowed to chase vehicles or run at-large in the City.

The pet ordinance can be found at [www.columbiaheightsmn.gov/citycode](http://www.columbiaheightsmn.gov/citycode).

## Check Out These Dog Parks Near Columbia Heights

### St. Anthony Off-Leash Recreation Area

700 St. Anthony Pkwy  
Minneapolis, MN

### Rice Creek Off-Leash Dog area (Ramsey County)

5959 Lexington Ave N  
Shoreview, MN

### Victory Prairie Off-Leash Recreation

4701 Russell Ave NE  
Minneapolis, MN

### Gateway Dog Park/Off Lease Play Area

1001-1099th Ave S.  
Minneapolis, MN

### Locke County Park

450 71st Ave NE  
Fridley, MN

### Lauderdale Community Dog Park

1885 Fulham St  
Lauderdale, MN

## Pets in the Park Comes to Keyes Park June 3, 11 am to 2 pm

Pets in the Park will take place June 3. Join the City of Columbia Heights for this inaugural event from 11 am to 2 pm in Keyes Park. And bring your furry

friends. Pet organizations and vendors wishing to participate can apply by emailing [wrottler@columbiaheightsmn.gov](mailto:wrottler@columbiaheightsmn.gov). Vendors must apply by May 26.



# Youth Commission

Apply by Sept 15!

- *Make a direct impact on your community*
- *Advise the City Council*
- *Gain valuable experience in local government*
- *Spotlight issues important to younger residents*
- *Help shape Columbia Heights laws and policies*
- *Learn from experts from a variety of fields*
- *Put it on your resume and college application*

The purpose of the Columbia Heights Youth Commission is to serve as an advisory body to the Columbia Heights City Council and other boards and commissions as appropriate, inspire and bring to light new ideas from a youth perspective, create an educational environment for youth looking to expand their knowledge of government and leadership functions, and provide experience-building opportunities for area youth seeking increased civic engagement. The commission is an official government body of the City of Columbia Heights.

Members must be between the ages of 14-18 years old. All City board and commission members must also be residents of Columbia Heights. Youth Commission members serve two-year, staggered terms. Terms run from Oct 1 to Sept 30. Monthly meetings are held the second Wednesday of the month, September through May, 6-7:30 pm, at City Hall, though Youth Commission members have the chance to work with staff and council members to amend the schedule or revise by-laws. Official by-laws, an application packet, and other information can be found at [www.columbiaheightsmn.gov/youth](http://www.columbiaheightsmn.gov/youth).

## MEETING TIMES

6-7:30 pm

Second Wednesdays each month  
September through May

## LOCATION

City Hall Council Chambers  
590 40th Ave. NE

## DEADLINES

Apply by Sept 15

Council reviews applications by Sept 22

Final selections made on Sept 25

New term begins for new members Oct 1

First meeting for new members is Oct 11

## How to Apply

Fill out the forms in the application packet that can be downloaded at [www.columbiaheightsmn.gov/youth](http://www.columbiaheightsmn.gov/youth) and email completed forms to [sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov) by Sept 15, 2023. Also find paper application packets available at City Hall. First meeting of the term for newly appointed members is Oct 11. First meeting for existing members returning after summer break is Sept 13.

## 2023 OUTSTANDING CITIZEN OF THE YEAR AWARD NOMINATION FORM

Nominations are being accepted for the 48th Columbia Heights Outstanding Citizen Award, formerly called the Humanitarian of the Year Award. Only one person in each age category will be selected, but one person can submit multiple nominations. The award provides public recognition to one or two residents of Columbia Heights, one youth and one adult, who have selflessly contributed their time and effort to helping people, the environment, and/or our community. The award is meant for residents who have previously gone unrecognized or mostly unrecognized for their efforts (public officials, current candidates for public office, and past award recipients are not eligible for this award). We are requesting nominations for 1) an adult resident and/or 2) a youth resident, age 14-18. We are particularly seeking people who volunteer their time outside of paid work hours, though that is not a requirement. Award recipients will be honored with a reception at City Hall, a spot in the Jamboree Parade, an honorary plaque, and an article in the City Newsletter. **Applications must be received by April 24, 2023:**

\_\_\_\_\_ Adult Nomination

\_\_\_\_\_ Youth Nomination (14-18 years old)

Name of Nominee \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Name of person or organization submitting the nomination \_\_\_\_\_

Phone and/or Email \_\_\_\_\_

Please list the activities/services the nominee has performed to deserve the award. **If more space is needed, attach additional sheets, or write on the back of this form.** Thank you!

A. Activity \_\_\_\_\_ Time Spent \_\_\_\_\_

Where performed \_\_\_\_\_

Describe

\_\_\_\_\_  
\_\_\_\_\_

B. Activity \_\_\_\_\_ Time Spent \_\_\_\_\_

Where performed \_\_\_\_\_

Describe

\_\_\_\_\_  
\_\_\_\_\_

Does the nominee perform any of these activities for financial compensation? \_\_\_\_\_

**Submit application to:** Communications Coordinator, City of Columbia Heights  
590 40th Ave NE

Columbia Heights, MN 55421

**OR** email electronic copy to [bsandell@columbiaheightsmn.gov](mailto:bsandell@columbiaheightsmn.gov)



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City of Columbia Heights | *Community Development*

590 40<sup>th</sup> Ave NE, Columbia Heights, MN 55421 ▪ Ph: 763-706-3670 ▪ [www.columbiaheightsmn.gov](http://www.columbiaheightsmn.gov)

The City of Columbia Heights Outstanding Business of the Year Award recognizes businesses in the City for noteworthy accomplishments, long-standing contributions to the community, and significant community service efforts.

**Award Categories & Criteria Considerations:**

- Long-standing business in Columbia Heights reaching a milestone year
- Major business expansion, remodel, exterior renovation, landscaping improvements, or relocation to a new facility in Columbia Heights
- Major contribution(s) to the community
- Other major accomplishment or achievement worthy of recognition
- Environmentally friendly or sustainability related initiatives or improvements

**Nominations**

Columbia Heights business owners, employees, and residents are welcome to nominate a business by submitting this form to the Community Development Department. Members of the Economic Development Authority and elected officials may not nominate a business.

**Staff Review & City Council Approval**

Each April, the Economic Development Authority will review all eligible nominations and make a selection for the award. The City reserves the right to make no selection if nominations do not warrant recognition.

**Award & Recognition**

The award recipient will receive recognition in the following ways:

- Presentation of a plaque following a short presentation about the business at a City Council meeting
- Marketing of the achievement at City events, and on the City's reader board signs at City Hall, the library, and the municipal liquor stores
- A recognition article posted on the City's website and newsletter

**Nominee:** *(Please provide full description on next page)*

Business Name\* \_\_\_\_\_

Address\* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact \_\_\_\_\_

Phone # \_\_\_\_\_

Years in Columbia Heights \_\_\_\_\_

Number of Employees \_\_\_\_\_

*\*Required*

**Nominator:**

Name\* \_\_\_\_\_ Address \_\_\_\_\_

Company \_\_\_\_\_

E-mail \_\_\_\_\_ Phone \_\_\_\_\_

Date \_\_\_\_\_

**Submission** Form and any attachments must be submitted by March 27 by e-mail or mail, or dropped off in-person

*City of Columbia Heights Community Development*

*590 40<sup>th</sup> Ave NE • Columbia Heights, MN 55421*

*Phone: 763-706-3670 • E-mail: [mforney@columbiaheightsmn.gov](mailto:mforney@columbiaheightsmn.gov)*

Please describe why you feel the nominated business deserves the Columbia Heights Business of the Year Award. Include specifics about how the business has accomplished the award criteria identified in the program description. Provide photos and attach additional pages and supporting documents, if necessary.



# Columbia Heights Public Schools

**ENROLL NOW!**  
colheights.k12.mn.us/Enroll  
763.528.4426



**Family Center** (Early Childhood, Early Childhood Special Education, Mini Adventures Child Care, PreK 3)  
1460 49th Ave. NE, Columbia Heights, MN 55421 • 763.528.4517 • colheights.k12.mn.us/FC

**Office Hours**  
7:30 a.m.-4 p.m.

**Highland Elementary**  
(FREE PreK 4-Grade 5)  
1460 49th Ave. NE  
Columbia Heights, MN 55421  
763.528.4400  
colheights.k12.mn.us/Highland

**School Day Hours**  
7:55 a.m.-2:20 p.m.

**Office Hours**  
7 a.m.-3:30 p.m.

**Breakfast**  
7:20-7:55 a.m.

**North Park School for Innovation**  
(FREE PreK 4-Grade 5)  
5575 Fillmore St. NE  
Fridley, MN 55432  
763.528.4300  
colheights.k12.mn.us/NorthPark

**School Day Hours**  
7:55 a.m.-2:20 p.m.

**Office Hours**  
7 a.m.-3:45 p.m.

**Breakfast**  
7:20-7:55 a.m.

**Valley View Elementary**  
(FREE PreK 4-Grade 5)  
1800 49th Ave. NE  
Columbia Heights, MN 55421  
763.528.4200  
colheights.k12.mn.us/ValleyView

**School Day Hours**  
7:55 a.m.-2:20 p.m.

**Office Hours**  
7 a.m.-3:30 p.m.

**Breakfast**  
7:20-7:55 a.m.



**Columbia Academy** (Grades 6-8)  
900 49th Ave. NE, Columbia Heights, MN 55421 • 763.528.4700 • colheights.k12.mn.us/CA

<b>School Day Hours</b> 8:20 a.m.-3:15 p.m.	<b>Office Hours</b> 7 a.m.-4:30 p.m.	<b>Breakfast</b> 7:45-8:10 a.m.
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**Columbia Heights High School** (Grades 9-12)  
1400 49th Ave. NE, Columbia Heights, MN 55421 • 763.528.4600 • colheights.k12.mn.us/CHHS

<b>School Day Hours</b> 8:20 a.m.-3:05 p.m.	<b>Office Hours</b> 7:30 a.m.-4 p.m.	<b>Breakfast</b> 7:45-8:10 a.m.
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 **EDUCATIONAL BENEFITS**  
Fill out the form to qualify for  
Free & Reduced-Price Lunch today!

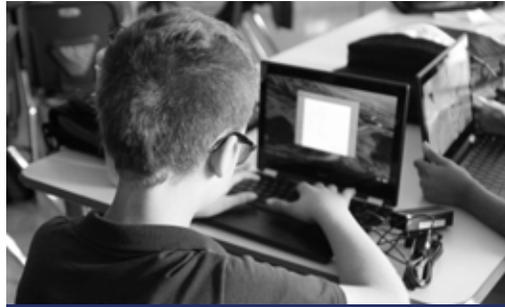
 Uniforms mandatory

**OUR MISSION**  
Columbia Heights Public Schools  
Creating worlds of opportunity for each and every learner  
"All Belong, All Succeed"



**Blooming Heights Edible Schoolyard & Outdoor Classroom**

- Garden/Agriculture programming in classrooms, Blooming Heights and North Park Elementary's courtyard
- ENCORE enrichment programs
- Blooming Heights educational YouTube videos
- Cooking and nutrition programs
- Assistant programs for high school students



**Personalized Learning**

- 1:1 Chromebooks grades K-12 and consistent access to devices for PreK
- Ongoing professional development for teachers modeling personalized learning tools and practices
- Instructional/in-class coaching and support from Technology Integration Specialists
- Technology-based family engagement Tools



**Activities & Athletics**

- Middle- and high-school sports: football, soccer, swimming, tennis, volleyball, adapted soccer, bowling, basketball, gymnastics, wrestling, baseball, softball, lacrosse, synchronized swimming and track
- Activities for elementary, middle, and high school: chess, drama (plays and musicals), Knowledge Bowl, math team, Future Problem Solvers, Destination Imagination, robotics and speech



**Early Learning**

- Early Childhood Family Education
- Early Childhood Special Education
- PreK 3
- One-to-one parent visits
- Early Childhood Screening
- Mini Adventures child care program
- Monthly Early Childhood special events
- Collaborative storytime with CH Library



**Elementary (FREE PreK 4-Grade 5)**

- STEM and World Languages
- AVID
- Social Emotional Learning
- Responsive Classroom
- Art, music and PE
- Gifted and Talented instruction
- ENCORE enrichment programs



**Columbia Academy (Grades 6-8)**

- Project Lead the Way (PLTW) Engineering courses
- AVID
- Advanced courses
- Student uniforms
- Enrichment courses such as media and visual arts, music, band, PE and theater
- ENCORE enrichment programs



**Columbia Heights High School (Grades 9-12)**

- Early College, Advanced Placement®, College Possible, Post-Secondary Enrollment Options
- AVID
- State- and nationally-recognized arts programs
- Genesys Works career preparation program
- Eight class periods offer expanded choice of electives such as music, band, theater
- ENCORE enrichment programs
- Project Lead the Way engineering courses
- Career and Technical Education programs



**Community Education**

- Adventure Club child care program
- ENCORE aquatics classes
- Summer sports camps
- Adult enrichment and senior programming
- Senior Event Pass for free access to events
- Adult Basic Education: English classes, GED preparation, citizenship classes and job training



# Columbia Heights Public Schools (Escuelas Públicas de Columbia Heights)

**¡MATRICÚLESE AHORA!**  
colheights.k12.mn.us/Enroll  
763.528.4426



**Family Center (Centro para Familias)** (Primera Infancia, Educación Especial para la Primera Infancia, Cuidado Infantil Mini Adventures, PreK 3)  
1460 49th Ave. NE, Columbia Heights, MN 55421 • 763.528.4517 • colheights.k12.mn.us/FC

**Horario de oficina**  
7:30 a.m. - 4 p.m.

**Escuela Primaria Highland**  
(GRATIS PreK 4 - Grado 5)  
1460 49th Ave. NE  
Columbia Heights, MN 55421  
763.528.4400  
colheights.k12.mn.us/Highland

**Jornada escolar**  
7:55 a. m. - 2:20 p. m.

**Horario de oficina**  
7 a. m. - 3:30 p. m.

**Desayuno**  
7:20 - 7:55 a. m.

**Escuela North Park para la Innovación**  
(GRATIS PreK 4 - Grado 5)  
5575 Fillmore St. NE  
Fridley, MN 55432  
763.528.4300  
colheights.k12.mn.us/NorthPark

**Jornada escolar**  
7:55 a. m. - 2:20 p. m.

**Horario de oficina**  
7 a. m. - 3:45 p. m.

**Desayuno**  
7:20 - 7:55 a. m.

**Escuela Primaria Valley View**  
(GRATIS PreK 4 - Grado 5)  
1800 49th Ave. NE  
Columbia Heights, MN 55421  
763.528.4200  
colheights.k12.mn.us/ValleyView

**Jornada escolar**  
7:55 a. m. - 2:20 p. m.

**Horario de oficina**  
7 a. m. - 3:30 p. m.

**Desayuno**  
7:20 - 7:55 a. m.



**Columbia Academy (Escuela Media Columbia Academy)** (Grados 6 - 8)  
900 49th Ave. NE, Columbia Heights, MN 55421 • 763.528.4700 • colheights.k12.mn.us/CA

<b>Jornada escolar</b> 8:20 a. m. - 3:15 p. m.	<b>Horario de oficina</b> 7 a. m. - 4:30 p. m.	<b>Desayuno</b> 7:45 - 8:10 a. m.
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**Columbia Heights High School (Escuela Secundaria Columbia Heights)** (Grados 9 - 12)  
1400 49th Ave. NE, Columbia Heights, MN 55421 • 763.528.4600 • colheights.k12.mn.us/CHHS

<b>Jornada escolar</b> 8:20 a. m. - 3:05 p. m.	<b>Horario de oficina</b> 7:30 a. m. - 4 p. m.	<b>Desayuno</b> 7:45 - 8:10 a. m.
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**BENEFICIOS EDUCATIVOS**  
¡Llene hoy el formulario para calificar para almuerzo gratis o a precio reducido!

 Uniformes obligatorios

**NUESTRA MISIÓN**  
Escuelas Públicas de Columbia Heights  
Creando mundos de oportunidades para todos  
y cada uno de nuestros estudiantes  
"Todos tenemos un lugar. Todos triunfamos"

# Qué ofrecemos

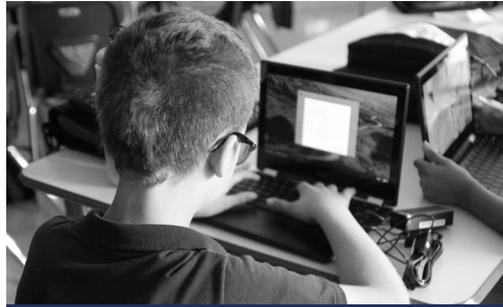
# Formando graduados preparados para la universidad y una carrera profesional



## Blooming Heights

### Clases al aire libre y huertos en el patio escolar

- Programas de jardinería y agricultura en las aulas en los patios de Blooming Heights y North Park Elementary
- Programas de enriquecimiento ENCORE
- Videos educativos de Blooming Heights en YouTube
- Programas de cocina y nutrición
- Programas de asistencia para estudiantes de secundaria



## Aprendizaje personalizado

- 1:1 Chromebook asignado a los grados K-12 y acceso constante a dispositivos para PreK
- Desarrollo profesional continuo para maestros que modelan herramientas y prácticas de aprendizaje personalizadas
- Formación y apoyo educativo en clase de la mano de especialistas en integración de la tecnología
- Herramientas de participación familiar basadas en la tecnología



## Actividades y deportes

- Deportes ofrecidos en escuelas media y secundaria: fútbol americano, fútbol, natación, tenis, vóleybol, fútbol adaptado, bowling, básquetbol, gimnasia, lucha olímpica, béisbol, sóftbol, lacrosse, nado sincronizado y atletismo.
- Actividades para estudiantes de primaria, media y secundaria: ajedrez, teatro (obras de teatro y musicales), Knowledge Bowl (Tazón del Conocimiento), equipo de matemáticas, Future Problem Solvers (Futuros Solucionadores de Problemas), Destination Imagination (Destino Imaginación), robótica y oratoria.



## Aprendizaje temprano

- Educación preescolar familiar
- Educación preescolar especial
- PreK 3
- Visitas individuales de los padres
- Detección preescolar
- Programa de atención infantil Mini Adventures
- Eventos especiales mensuales para preescolar
- Cuentos en colaboración con CH Library (Biblioteca de CH)



## Primaria (GRATIS PreK 4 - Grado 5)

- STEM e idiomas
- AVID (Avance vía determinación individual)
- Aprendizaje socioemocional
- Aula receptiva
- Arte, música y educación física
- Formación talentosa y prodigiosa
- Programas de enriquecimiento ENCORE



## Columbia Academy (Escuela Media Columbia Academy) (Grados 6-8)

- Cursos de ingeniería Project Lead the Way (PLTW)
- AVID (Avance vía determinación individual)
- Cursos avanzados
- Uniformes estudiantiles
- Cursos de enriquecimiento como medios y artes visuales, música, banda, educación física y teatro
- Programas de enriquecimiento ENCORE



## Columbia Heights High School (Escuela Secundaria Columbia Heights) (Grados 9-12)

- Créditos universitarios, Advanced Placement®, College Possible, opciones de matriculación para estudios superiores
- AVID (Avance vía determinación individual)
- Programas artísticos reconocidos a nivel estatal y nacional
- Programa de preparación para carreras profesionales Genesys Works
- Ocho periodos de clase ofrecen una mayor variedad de asignaturas optativas como música, banda, teatro
- Programas de enriquecimiento ENCORE
- Cursos de ingeniería de Project Lead the Way
- Programas de educación técnica y profesional



## Educación comunitaria

- Programa de atención infantil Adventure Club
- Clases acuáticas de ENCORE
- Campamentos deportivos de verano
- Enriquecimiento para adultos y programación para adultos mayores
- Senior Event Pass para acceso gratuito a eventos
- Educación básica para adultos: clases de inglés, preparación para el GED, clases de ciudadanía y capacitación laboral



ISDIIWAANGELI MAANTA ENROLL TODAY REGISTRARTE HOY

# PRODEO

A C A D E M Y

## Academics

- Serving scholars in Pre-K through 8th grade
- High-level academics in a joyful classroom
- Small group learning focused on scholar growth

## Culture

- Developing critical thinkers and reflective leaders
- PE, Music, Theater, Yoga, Step, Sports
- Partnering with families for a strong community

## Accessibility

- Free transportation within busing boundaries
- All scholars receive free breakfast and lunch
- Programming and staff to support multilingual families



Scan To Apply

4141 University Ave. NE Columbia Heights, MN

English/Spanish: 651-785-6707, Somali/English: 612-208-6454, Karen/Kayah: 651-350-7655

[www.ProdeoAcademy.org](http://www.ProdeoAcademy.org) • [enrollment@prodeoacademy.org](mailto:enrollment@prodeoacademy.org)